

Conneaut Savings Bank
Switch Kit
New Account Information

Complete the following information to switch your account(s) to Conneaut Savings Bank.
Bring this information to any office to open your account(s).

Type of Account(s) Checking Savings Certificate

Individual Account

Joint Account

Name of Primary Account Holder

Name of Joint Account Holder

Address

Address

Mailing Address (if different)

Mailing Address (if different)

Home Phone

Home Phone

Primary Account Holder Information

Joint Account Holder Information

SSN

SSN

Drivers License Number / State

Drivers License Number / State

Date and Place of Birth

Date and Place of Birth

Mother's Maiden Name

Mother's Maiden Name

Employed By

Employed By

Employer Phone Number

Employer Phone Number

Email (optional)

Email (optional)

All Accounts are subject to approval and verified through Qual-File Advantages.

Conneaut Savings Bank Switch Kit

Switch Your Checking or Savings Account

1. Open your Conneaut Savings checking account. Please visit any Conneaut Savings Bank branch.
2. Move your transactions to your new account.

Change your direct deposit to Conneaut Savings Bank.

For payroll Direct Deposit, fill out the enclosed Payroll Direct Deposit Change form and give it to your employer's payroll office or Conneaut Savings Bank associate.

To change your Social Security Direct Deposit, call the Social Security Administration at 1-800-772-1213 and tell them that you want your Direct Deposit to go to Conneaut Savings Bank. Be prepared to give them your new Conneaut Savings Bank account number and routing number (241270796).

Switch your automatic payments or withdrawals to Conneaut Savings Bank.

Use the enclosed Automatic Withdrawal Change form to contact any organization that you have authorized to make automatic withdrawals from your account and let them know that you have switched to Conneaut Savings Bank. You will need to include a voided check or one of your deposit slips.

Let outstanding checks and automatic withdrawals clear your old account.

Leave enough money to cover your outstanding checks. It may take several weeks for everything to clear.

3. Close your old account.

Ask your old financial institution to close your account.

Request a check for the remaining balance. Use the enclosed form to make it easy. Just make sure all your transactions have cleared before closing.

Destroy your checks and ATM/Debit Card from your old financial institution.

Checking and Savings Account Transfer From

Date: _____

Former Bank Name and Address:

Dear Madam or Sir:

I/We have established a new ___checking or ___savings account with
Conneaut Savings Bank.

I/We would like to close our my/our ___checking or ___savings account
#_____ with you, as soon as possible. Please send a check in my/our
name(s) to:

Conneaut Savings Bank
Attn: New Accounts
PO Box 740
305 Main Street
Conneaut, OH 44030

Sincerely,

Please print your name

Please print your name

Signature

Date

Signature

Date

Conneaut Savings Bank
Switch Kit
Authorization to Change Your Automatic Payment

Complete this form for each company or organization with whom you have arranged for *Automatic Payment*. Call Conneaut Savings Bank at any of our offices:
Main office: 440-599-8121 Austinburg Office: 440-275-3554 Girard, Pa Office: 814-774-1110
for additional forms, or make copies of this form.

I hereby authorize automatic payment from my new _____ checking or _____ savings account at Conneaut Savings Bank.

Company Name

Company Address

My/Our Account number at This Company

New Bank ABA Routing Number: 241270796

My New Account Number

My/Our signature(s)

Daytime Phone Number

Date

I have closed my _____ checking or _____ savings account at:

Please Print Name of Financial Institution

Effective Date of the Account Closing

Old Account Number

Name(s) on Account

Conneaut Savings Bank

Switch Kit

Authorization to Change Your Direct Deposit

Complete this form for each company or organization with whom you have arranged for *Direct Deposit*. Call Conneaut Savings Bank at any of our offices:

Main office: 440-599-8121 Austinburg Office: 440-275-3554 Girard, Pa Office: 814-774-1110
for additional forms, or make copies of this form.

I hereby authorize automatic payment from my new _____ checking or _____ savings account at Conneaut Savings Bank.

Company Name

Company Address

My/Our Account number at This Company

New Bank ABA Routing Number: 241270796

My New Account Number

My/Our signature(s)

Daytime Phone Number

Date